

# Overview & Scrutiny Committee



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Tuesday, 6 July 2021

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 14 July 2021** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: [matthew.stembrowicz@north-norfolk.gov.uk](mailto:matthew.stembrowicz@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

**Emma Denny**  
**Democratic Services Manager**

**To:** Mr N Dixon, Mr S Penfold, Ms L Withington, Mr H Blathwayt, Mr P Heinrich, Dr V Holliday, Mr N Housden, Mrs E Spagnola, Mr A Varley, Mr C Cushing, Mr A Brown and Mr P Fisher

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance**  
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Chief Executive:** Steve Blatch  
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## A G E N D A

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**2. SUBSTITUTES**

**3. PUBLIC QUESTIONS & STATEMENTS**

To receive questions / statements from the public, if any.

**4. MINUTES**

1 - 12

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 16<sup>th</sup> June 2021.

**5. ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

**6. DECLARATIONS OF INTEREST**

13 - 14

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

**7. PETITIONS FROM MEMBERS OF THE PUBLIC**

To consider any petitions received from members of the public.

**8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER**

To consider any requests made by non-executive Members of the Council, and notified to the Monitoring Officer with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

**9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS**

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

At the meeting held on 5<sup>th</sup> July 2021, Cabinet accepted the following recommendation:

**'To recommend to Cabinet that consideration is given to the resourcing of the Planning Enforcement Team to strengthen and support the Council's planning enforcement process.'**

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|------------|--|---------|
| <b>10.</b> | <b>SHERINGHAM LEISURE CENTRE PROJECT UPDATE: JULY 2021</b>                         | 15 - 22 |
|            | To receive and note the update.  |         |
| <b>11.</b> | <b>NORTH WALSHAM HIGH STREET HERITAGE ACTION SCHEME PROJECT UPDATE - JULY 2021</b> | 23 - 30 |
|            | To receive and note the update.  |         |
| <b>12.</b> | <b>AMBULANCE RESPONSE TIMES: COASTAL PARISH WORKING PARTY UPDATE</b>               | 31 - 38 |
|            | To receive and note the update.  |         |

- Summary:** This report sets out:
- The works so far undertaken to develop the new Housing Strategy for 2021 to 2025, including considerable consultation with members and other stakeholders.
  - A new Housing Strategy and Housing Strategy Action Plan 2021-25 for Cabinet's views.
- Options considered:** The New Housing Strategy is a Corporate Objective - there are no alternative options possible.
- Conclusions:** The Housing Strategy will ensure the Council delivers the housing objectives in the Corporate Plan.
- Recommendations:** **To recommend that Full Council approves the Housing Strategy and Action Plan 2021-25.**
- Reasons for Recommendations:** To deliver a new Housing Strategy and the other Housing related objectives in the Corporate Plan.

#### LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

None

Cabinet Member(s):            Ward(s) affected:  
Cllr. Wendy Fredericks        District-wide

Contact Officers:

Nicky Debbage, Housing Strategy & Delivery Manager, Tel: 01263 516027, email [nicky.debbage@north-norfolk.gov.uk](mailto:nicky.debbage@north-norfolk.gov.uk)

Graham Connolly, Housing Strategy & Delivery Manager, Tel: 01263 516282, email [graham.connolly@north-norfolk.gov.uk](mailto:graham.connolly@north-norfolk.gov.uk)

- 14. PRE-SCRUTINY: CUSTOMER SERVICES STRATEGY** 95 - 120  
To review and comment on the draft Customer Services Strategy.

**WORK PROGRAMMES**

- 15. THE CABINET WORK PROGRAMME** 121 - 122  
To note the upcoming Cabinet Work Programme.

- 16. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE** 123 - 130  
To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

- 17. EXCLUSION OF THE PRESS AND PUBLIC**

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act.”